

CARLISLE BOROUGH MUNICIPAL AUTHORITY MINUTES
January 29th, 2025

The Special meeting of the Carlisle Borough Municipal Authority was held on Wednesday, January 29th at 5:00 pm.

A moment of silence was conducted on behalf of the passing of Municipal Authority Member Charles Stoup, and condolences was issued to Larry Seagrist on the passing of his Wife Trudie.

Call the Meeting to Order:

The meeting was turned over to Solicitor Miller by Justin Doty for the purpose of reorganization. Present were Municipal Authority members Justin Doty, Larry Seagrist, Andy Yench, Kevin Weddle, and Kellan Lowe. Also present: Jason Cohen - Finance Director, Maurita Abeln - Water Recourses Director, Corey Flythe - Water Resources Manager, Jeff McKenzie-Lead Operator; and Dru Miller-Solicitor.

Election of officers for 2025

President – Motion by K. Weddle Second by L. Seagrist to appoint J. Doty as President Motion passed unanimously.

Vice President - Motion by J. Doty Second by K. Weddle to appoint L. Seagrist as Vice President Motion passed unanimously.

Secretary – Motion by J. Doty Second by K. Weddle to appoint A. Yench as Secretary Motion passed unanimously.

Treasurer/Assistant Secretary – Motion by J. Doty Second by K. Lowe to appoint K. Weddle as Treasurer/Assistant Secretary Motion passed unanimously.

Assistant Treasurer – Motion by J. Doty Second by K. Weddle to appoint K. Lowe as Assistant Treasurer Motion passed unanimously.

Call the Meeting to Order:

The meeting was turned over to J. Doty

Announcements

Kellan Lowe, the new Municipal Authority Member replacing Member Charles Stoup, was welcomed to the Authority.

Kevin Weddle, Welcome the reappointment of Member Kevin Weddle

Meeting Minute Approval:

On a motion by K. Lowe second by K. Weddle. Motion carried unanimously to approve the October 2024 meeting minutes.

Treasurer's Report:

Expenditure Report – Jason Cohen/ Finance Director

Mr. Cohen presented the billing of the North Middleton customers to the Municipal Authority

On a motion by L. Seagrist, second by K. Low, the motion carried unanimously to approve the Treasurer's Report.

Report from the Borough:

Treatment Plant Report - Jeff McKenzie, Lead Operator, reviewed the Quarterly Activities Report.

Mr. McKenzie outlined some of the important expenditures, and service items that have happened for the months of October, November, and December

Mr. McKenzie offered to host a tour of the treatment plant at a future meeting. Members selected October 15, 2025 as the date with the tour beginning at 4:00pm and ending before the Municipal Authorities' regular meeting on this date begins at 5:00pm.

Mr. McKenzie mentioned there will be a Source Water Steering Committee meeting at 4:15 before the April Municipal Meeting for those wanting to be involved.

Borough Water Recourses Report - Maurita Abeln - Water Recourses Director, Corey Flythe, Water Recourses Manager

Ridge Street Tank Replacement - A problem with Cell Carrier Verizon has arisen in the fact that Their Cell Equipment is in the way of Construction of the replacement for Ridge Street Tank.

Water Recourses recommends that if the following milestones are not met, The Authority will not be resigning their lease in December 2025

1. By March 1st Verizon Present a construction plan on how they are going to handle their equipment during the construction of Ridge Street Tank
2. By May 15 Verizon will show movement on the moving of their equipment in the construction area to allow for construction to begin

On a motion by K .Lowe, second by L. Seagrist, to follow Water Resources recommendation, and allow Solicitor Miller to relay the conditions to Verizon. The motion carried unanimously to approve the Treasurer's Report.

Solicitor's Report

Solicitor Miller advised on Penn Street Tank/T- Mobil Lease Agreement

1. Solicitor Miller mentioned that it will be incorporated in the lease that cellular equipment is be placed on the coral on top of the Tank only
2. Adding the cost of retaining a professional tank inspector to oversee the cellular equipment installation to the T-Mobil Lease agreement. **Motion made by K. Lowe second by L. Seagrist Motion passed Unanimously**
3. Include language into the same agreement for the carrier to pay for equipment relocation 1 time per lease term for relocation of tank, and 1 time per lease term for repair/maintenance projects. **Motion made by K. Weddle second by K. Lowe Motion passed Unanimously**

1. T-Mobil would like to incorporate into the lease agreement that they would like a clause stating that they may terminate the agreement with certain conditions (economic conditions) in 30 days. **Motion of No made by K. Weddle second by K. Lowe Motion passed Unanimously**

Solicitor Miller discussed P3 towers allowing them to construct a mono-tower for cellular carriers to mount their equipment at the West End/ Allen Rd. Tank property, giving the authority 40% - 50% of their profit generated by the tower. **Motion made by J. Doty second by L. Seagrist for Solicitor Miller to seek 50% of profit, and investigate conditions for cell carrier installations. Motion passed Unanimously**

As indicated by a vote at the October 2024 meeting Chairmen Doty will be the point person of contact regarding the P3 Towers project.

Old Business -

New Business -

Welcome Members of the Public for comment

Adjournment.

On a motion by K. Lowe, seconded by K. Weddle, the Authority unanimously adjourned the meeting at 1830

Please call Jeff McKenzie (717-636-1592) or e-mail jmckenzie@carlislepa.org, if you cannot attend the meeting. The next Authority Meeting will be January 15th, 2025 @ 5:00 PM.